



2200 North 33rd Street * PO Box 30370 * Lincoln, NE 68503-0370 * Phone: 402-471-0641 * Fax: 402-471-5528

JOB VACANCY ANNOUNCEMENT
Advertised to Employees and Public

LOCATION	TITLE	SALARY
Lake McConaughy SRA Ogallala, Nebraska	Temporary Park Superintendent I Parks Division	\$17.946/hour Position #60009295

NOTE: This is a temporary, full-time position expected to last 11 months from date of hire

APPLICATION DEADLINE: Open Until Filled

JOB DUTIES: Under the direction of the Lead Park Superintendent or Assistant Park Superintendent(s), responsible for the operation of satellite areas of Lake McConaughy State Recreation Area. Supervise and perform technical and practical work supporting the management, conservation, interpretation, development and use of park areas and resources. Supervise and carry out various operating tasks involved in campground and day-use area operation and maintenance, water recreation amenity maintenance, grounds maintenance, pesticide application, and equipment maintenance. Hire, train and supervise seasonal workforce. Support Visitor Services operations including managing park reservation system, depositing park revenue, creating reports, operating entrance stations and managing visitor expectations; address interested groups concerning park operations. Perform park security and fire/emergency procedures in a manner consistent with training, and communicates concerns to supervisor or agency and local law enforcement officials. Conduct routine inspections of park grounds and facilities for maintenance, housekeeping and custodial needs, safety compliance, hazard tree program, playground safety, etc. and notify supervisor of any concerns. As assigned, perform accounts payable and receivable duties associated with park operations, and develop cost accounting, expenditure tracking and revenue tracking reports for assigned duties or events/programs and share those with supervisors. As assigned, serve as on-site agency representative addressing visitor concerns and issues, partnering with local communities and organizations and leading park volunteer programs. Promotes activities and sites of an assigned recreation area or park through public speaking and general public contact. Speaks before interested groups on the value of wildlife, parks and the programs of the agency. Perform other duties as assigned.

KNOWLEDGE, SKILLS & ABILITIES:

Knowledge of: the operation and maintenance of park facilities and equipment; procedures and techniques of maintenance and repair of buildings, facilities and equipment; various computer programs that can support assigned duty requirements.

Skill in: communicating with individuals and groups with varying technical backgrounds and skill sets to collect and relay information or make work assignments; listening to and understanding others; prioritizing workloads with proper delegation and assignment of accountability; public speaking and developing presentations; conflict resolution; staff training.

Ability to: follow directions and assimilate information; assign and coordinate the work of staff; learn and apply federal and State laws and regulations pertaining to park operations; learn and apply agency rules and regulations; collect data and prepare reports for use in operational decisions; operate and repair vehicles, tools



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and other equipment necessary for park operations and maintenance; enforce park rules and regulations for visitors and staff; establish and maintain effective working relationships with the public and agency staff; develop presentations for the public and answer questions regarding park regulations and related topics; demonstrate professionalism; operate basic computer software and hardware.

QUALIFICATIONS/REQUIREMENTS: Bachelor's degree in park/recreation management or a related field; (wildlife, fisheries, natural resources sciences, public administration, history, cultural resource preservation or interpretation, travel and tourism, and planning) AND one year related experience. Related coursework/training and/or experience in park/recreation management or related field may substitute for the Bachelor's degree on a year-for-year basis.

To Apply: Apply on line at statejobs.nebraska.gov. Applications must be entered on or before the application deadline to be considered.